Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**ANAND VIHAR COLLEGE FOR WOMEN**
Name of the head of the Institution	**Dr. (Mrs.) Madhu Mishra**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07552765294**
Mobile no.	**9425605834**
Registered Email	**iqacavcw@gmail.com**
Alternate Email	**anand.vihar@yahoo.co.in**
Address	**Link Road No.-1,74, Bungalows, Tulsi Nagar**
City/Town	**Bhopal**
State/UT	**Madhya Pradesh**
Pincode	**462003**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Dr. (Mrs.) Sandhya Gupta**
Phone no/Alternate Phone no.	**07552761133**
Mobile no.	**9993610399**
Registered Email	**iqacavcw@gmail.com**
Alternate Email	**anand.vihar@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.anandviharcollege.edu.in/iqac/aqar18-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.anandviharcollege.edu.in/accadcal.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**2.59**	**2016**	**02-Dec-2016**	**01-Dec-2021**

6. Date of Establishment of IQAC	**08-Nov-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

<div align="center">**No Data Entered/Not Applicable!!!**</div>

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date

Governing Body	16-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	22-Feb-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution has an effective mechanism for well-planned curriculum and documentation. It implements the process of completion of curriculum within the stipulated time to attain the effective programme outcomes. At the beginning of every academic session departmental meetings are held in the department in which syllabus for the academic session is distributed to the teachers. Principal approves the distribution of time-table and monitors the topic covered by every teacher periodically in order to ensure curriculum delivery within the time. The College has a library with open access system and it opens till evening and the department also has departmental library for the benefit of the students. A good number of Journals are subscribed by the college where students can have the access of e-learning through online. To accomplish the task of effective teaching delivery of curriculum various teaching technologies are applied according to the requirement of the subject. Faculty members used to adopt conventional and the advanced teaching-learning aids for effervescent delivery of the lesson like ICT-enabled teaching-learning method, paper presentation and seminars by the students, group discussion, field trips and excursion along with distribution of teaching-learning material by the teachers. Seminars and special talks by experts are also arranged for accomplishment of effective curriculum delivery. Regular class test are conducted and regular assessment are augmented to keep track on the improvement of the students. To improvise performance of the students remedial classes are also conducted. The internal assessments of the students are solely assessed on the performa of the student. The department maintains the detailed record of the classes and assessments. College administration also keeps a vigilant eye on the results, departmental proceedings and student needs. The Governing Body of the College conducts meetings with the principal and teacher representatives to evaluate the result of every end term examination and after receiving an adequate feedback from all concerned a concrete decision is taken together as on how to improve and go about with the next academic session. The institution has three-fold mechanism for effervescent completion of the curriculum. I) College level: To execute the effervescent completion of curriculum in time the

college prepares an academic calendar very meticulously and uploads it on the website before the academic year commences for smooth functioning of the teaching-learning strategies. The time table is prepared on the basis of imparted guidelines so that teaching is not hampered. The college declares the dates of the University and College Examinations well in advance so that students get ample time to prepare for examinations and the teachers complete the curriculum in time along with revision and suggested solution of the doubts of the students. To make the curriculum more effective add-on courses were started and conducted. Numbers of co-curricular activities are planned for better results and holistic development of the girls' students. II) Department level: The department is the fertile academic unit of higher education modules where a lot of churning on the cognitive front conducts regularly. The department conducts departmental meetings on the regular basis

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
. Hastabhinay (Hast mudras) and benefits	Nil	16/08/2019	45	Students may join professional dance troops for recognition and remunera tion.	Creativity ,Confidence
Up Mukham (Mukhauta making)	Nil	16/08/2019	45	Students may prepare different kinds of masks for sale and impart art and craft classes to update the coming generation.	Perseverance , Focus , Non verbal c ommunication
Nukkad Natak (Sahaj Abhivyakti)	Nil	01/11/2019	60	Students can participate in different professional arena to earn a good earnings with creativity.	Collaborat ion ,Outlet for feelings ,Accountabil ity ,,Dedica tion,,
Madhubani Art	Nil	01/11/2019	60	Students can exhibit their art on different professional platform to earn good money.	constructive approach towards life.Leisure

Mobile repairing	Nil	16/09/2019	45	To make student aware about the system of mobile. So that they can pursue this as their career.	To increase the employability skills
Advance Excel	Nil	01/01/2020	45	To make student proficient in day to day working in Excel	To make student proficient in Advance excel operations
Cyber Security	Nil	11/11/2020	45	To help the students to understand the complexities of networking and developing skills to overcome these.	To make students expert in handling security issues related to internet.
.IT Return Filling	Nil	01/03/2020	45	To make students aware about the process of filling IT return and students can make their career in the same field	To make students expert in filling the ITR and make career in the area
GST Return filling	Nil	01/04/2020	45	To help to understand the concepts of GST and its variations.	To make aware about the concept of GST and practical on hand filling GST return.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	-	Nill
[View File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	-	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	599	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

View File

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The College mandatorily collects feedback from parents, stakeholders, students, teachers, parents, alumni and employers. The data is compiled and analyzed statistically by a committee under supervision of head of department and the imparted suggestions are brought for consideration to the principal for action plan. Meetings are held by the principal to discuss the trends and seeking feasibility to implement the suggestions given in the feedback. Then action is taken by the responsible committee. Curriculum related feedback is reviewed and informed to the University authorities by the principal during governing body's meeting.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	434	49	15	5	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
20	16	56	1	Nill	4
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring process is an individualized form of counseling and guidance activities. The main purpose is to addresses the needs of the students to have a guide, a counselor and a confident on the campus. The practice is aimed at fostering a better rapport between the students and the teachers at a personal level. Effective mentoring seeks to provide a presence by establishing a trustworthy relationship between Mentees and Mentor. With the inception of academic session the students are segregated in different groups with the mentors and displayed on the notice board. The mentors are responsible for academic progress and psychological wellbeing of their mentees. The mentor collects personal information from the mentees without touching sensitive issues or forcing any information out of them and then provides the needed counseling to the mentees. Various activities like brainstorming sessions, extempore on innumerable themes, career guidance, project guidance, debate and presentations are organized by the mentors. The focus is to render knowledge through innovative methods, to simplify the learning process and explore the hidden talents of the students. It has improved students' self confidence, communication and listening skills. Critical issues are brought in the notice of the Head of the Department. A documented record of the mentoring process is maintained by the mentor teacher and the Head of the Department for reference purposes. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provide primary psychological counseling to those who need them and refer them for more professional counseling if they needed. The mentors maintain the biographic details of each individual mentee including their educational background and socioeconomic status. They also maintain record of their class attendance. Students-teachers whatsapp group is also there to cater students' need at 24× 7 basis. The academic council of the institution discusses mentoring related issues at least once a semester during its meetings and revises the system if necessary.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
434	20	1:22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	20	10	Nill	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Nill	Nill	Nill

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows university norms on CIE. College leads to conduct project-based evaluation and CCE. The college organize debates, power point presentations, group discussions, seminar to enhance the student personality with all criteria. Reforms initiated on Continuous Internal Evaluation (CIE) With the commencement of the academic session students are oriented about the continuous internal evaluation. The College laid equal importance for the performance of the students in every categories of the assessment. Class tests are conducted regularly. Exceptionally weaker students are given special attention and instructed to re-appear for the same test until they could improve. Assignments, Seminars and Project Works are other major evaluation where students are motivated to perform their best either individually or in group. The College also emblazon special attention on group discussion to enthuse cognitive learning among them. The college also organizes number of activities for learning through interaction with experts of different sectors learning through peer review along with collaborative learning. The implication of various teaching method is to supplement the theoretical method of teaching learning process and strengthen Internal Evaluation system.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar enshrines the most important dates to emblazon the teachers and taught. Our academic calendars provide important information about teaching-learning strategies, examination schedule, extracurricular activities and all the important events of the college. With the commencement of every academic session all the departments prepare a detailed study plan and on the basis of this plan and referring the calendar of Department of Higher Education and the academic calendar of the affiliated university a detailed timetable and academic calendar for the entire academic session have been framed. It is distributed to the teaching and nonteaching staff and students of the College for the intimation of yearly schedule and to ensure smooth conduction of the activities of the College. Unless any coincidence occurred the given date of every event is followed accordingly along with class wise performance and academic progress.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the

institution are stated and displayed in website of the institution (to provide the weblink)

https://www.anandviharcollege.edu.in/outcome%202.6.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.anandviharcollege.edu.in/analy.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Significance of fundamental Rights	Commence Management and Arts	26/07/2019
Lecture on Public speaking and body language skills	Commence Management and Arts and Education	06/08/2019
workshop on SWAYAM in National Law University	Commence Management and Arts and Education	09/08/2019
Women Safely and self defense demonstration awareness	Commence Management and Arts and Education	13/08/2019
Humanitarian Day	Commence Management and Arts and Education	20/08/2019
Three days workshop on SWAYAM in National Law University.	Commence Management and Arts and Education	21/08/2019
A symposium for the students on Women Equality Day	Commence Management and Arts and Education	26/08/2019
National Seminar On Gender Equality and	Commence Management and Arts and Education	09/09/2019

Feminist Perspective in Modern Era		
A workshop on mobile repairing	Commence Management and Arts	16/09/2019
Orientation programme for freshers	Commence Management and Arts	20/09/2019
'Raktadan Mahadan'.	Commence Management and Arts and Education	01/10/2019
A one day workshop on role of social cohesion, spirituality and peace in augmentation of universal values	Commence Management and Arts and Education	14/10/2019
Jaipuria Quiz competition	Commence Management and Arts	18/10/2019
Induction Programe by IGNOU	Commence Management and Arts and Education	15/11/2019
'Importance of soft skills'by IBS for AVCW and RNTU students	Commence Management and Arts and Education	16/11/2019
Positivity and personality development	Commence Management and Arts and Education	03/01/2020
An elocution on the topic of 'Vivekanand : Yuvao ke liye Prerak Vyaktitva'	Commence Management and Arts and Education	10/01/2020
Lecture on 'How to convert negative question into positive answer during interview'.	Commence Management and Arts and Education	30/01/2020
Campus Drive	Commence Management and Arts	05/03/2020
A National Seminar on 'Digital India Initiative in E-payment and Cyber Security'	Commence Management and Arts and Education	07/03/2020
Two days Industrial – CEDMAP motivational campaign	Commence Management and Arts	12/03/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
-	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce and Management	1	5.54

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
-	Nill

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nill	Nill	Nill	2020	Nill	Nill	Nill

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nill	Nill	Nill	2020	Nill	Nill	Nill

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	38	18	29
Presented papers	1	19	Nill	Nill
Resource persons	Nill	3	Nill	Nill

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2000000	1700000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
-	-	-	Nill
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	56	2	56	1	0	4	2	10	0
Added	0	0	0	0	0	0	0	0	0
Total	56	2	56	1	0	4	2	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
-	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
575000	163509	2000000	1700000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The primaface responsibility of the College for developing the College infrastructure lies within the Governing Body of the College. Under the wise guidance of college management committee the principal directs all the departments and administrative office to conduct the timely execution of developmental work. Information regarding the arrival of new resources is circulated to all the departments in order to provide speedy and efficient service In terms of the College Library the books are arranged in simple and systematic manner in main library and reading room to help the users to locate the books easily. Every year heads of Departments and librarian discuss to purchase the books to cater the need of the students of all the streams. The principal monitors the whole process and keep a vigilant eye to accomplish number of Journals, encyclopedia and reference books to update the library. Periodic up gradation of books and journals are augmented according to the needs of the students and faculties of various departments. Library card facility is available to the teachers and taught in semi automation system. Recognizing the importance of IT as a complementary process in teaching-learning system of the College and IT infrastructure purgation along with associated facilities are commenced on regular basis .The purchase of hardware and up gradation of software is need based. The College administration in coordination with the ICT Committee makes plans and decides the strategies for requirements of round the year activities.

https://www.anandviharcollege.edu.in/index.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	P.M. Scholarship and National Scholarship	117	1187571
Financial Support from Other Sources			
a) National	-	Nill	0
b)International	-	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	Nill	Nill	Nill	Nill	Nill

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year		
Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	8

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

5.2.2 – Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	Nill	Nill	Nill	Nill	Nill

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)	
Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	3rd Position in International Boxing Competition	International	1	Nill	Comm/2017-18/007	Shruti Yadav

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has an internal Students' Council whose members are nominated by the teaching faculty for tenure of for one academic session. The state government restricted elected students' council so the institution enthuse students' caliber for smooth functioning of the different activities of the college. The student members of the Students' Council help the College administration and teaching fraternity in planning and execution of various co curricular and extracurricular activities in College such as NSS, sports events, annual function and Inter Collegiate youth festivals. Apart from the above mentioned activities, the student members of the Students' Council maintains healthy rapport between the student community and the College administration which is visible in the outstanding performance of the students both in scholastic as well as non scholastic areas and make the students feel a belonging to their alma mater.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

<div align="center">402</div>

5.4.3 – Alumni contribution during the year (in Rupees) :

<div align="center">0</div>

5.4.4 – Meetings/activities organized by Alumni Association :

Members of Alumni participated in Annual Function , guest Lectures, Alumni Meet, Interactive session with students and placement workshops.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Every institution is known by its personality, thrust areas, quality of teaching that bears a distinct stamp. Our college believes in giving wholesome education to the girls' students. Outstanding characteristics of the institution that renowned it a most distinctive educational institution - Adequate well maintained infrastructure, highly qualified experienced teaching faculty, Freedom to participate in extracurricular activities, Transparency in administration along with well maintained campus. Decentralization imparts a

significant impact on policy, planning and management. It is a means of improving the efficiency of education system and the quality of educational scenario of the institution. Our Institution practices decentralization and participative management in a more vibrant manner. The managing committee and principal emblazon administrative responsibility in a very cohesive manner. Students are empowered to play an active role in co curricular and extracurricular activities and social services. The institution promotes a culture of participative management by involving the staff and students in various activities. The College core committee formulates common working procedures and entrusts the implementation through departments. The department and committee conveners manage the activities of the department and keep track of co curricular and extracurricular activities in the College. The Committees comprises the representatives from the teaching staff, administrative staff, Heads of the Departments and Principal. The principal reviews the activities of the different committees and makes recommendations about infrastructure development and other administrative matters. The principal and other committee members deliberate upon financial matters and the budget. As per University regulations the managing committee formally meets three times in an academic year. Before the commencement of a meeting concerned representatives collect suggestions and feedback from all the important sectors of the college. The suggestions and feedback imparted by the managing committee are instrumental in decisions relating to new courses, audits, the scheduling of events to be conducted during the academic year etc. This ensures that the schedule suits all the stakeholders and does not disturb academic schedule. Decisions about day to-day functioning of the programmes and problems encountered during their implementation are routed through the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission of students commenced online as per the guidelines of Higher Education. In order to monitor whether the students get benefit of scholarship facility provided by government ,a help desk is constituted.
Industry Interaction / Collaboration	The students of our college visit industries and educational institutions to accomplish internship with them. Bank, Schools and other renowned institutes also organize placement in our college and students are also encouraged to participate in open campus.
Human Resource Management	All the Faculty and non-faculty members are encouraged to do their work efficiently. The teaching fraternity is encouraged to attend national and international seminars and webinars. At the end of the year academic staff is given self appraisal form to chalk out their strengths and weakness .

Library, ICT and Physical Infrastructure / Instrumentation	The college has well equipped library which is semi automation .It has an enriched collection of 7448 text books and 1912 reference books . There is a separate reading room. The college has a playground, seminar hall and computer lab. The college has 28 class rooms and ample space for office..
Research and Development	The college published Multidisciplinary journal to promote the research activity among teacher fraternity at local , state and national level. The college facilitated all the faculty members with financial support and academic leave to participate in various workshops and conferences.
Examination and Evaluation	The college is recognised and associated with Barkatullah University. The students of M.Com., B.A., B.Com.,B.B.A.,B.C.A. and B.Ed. appear in the examination conducted by the university .The college abides with all the postulations of CCE commenced by the university.
Teaching and Learning	Teaching learning mechanism is augmented with the help of innovative teaching learning strategies along with practical approaches like collaborative learning. LCD Projectors and audio visual aids are associated in regular mode of teaching . Online classes were also conducted through ZOOM and Google Meet .
Curriculum Development	The college effectively implements the curriculum imparted by the university.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college prepares annual plan and the measures are taken to abide with the planning mentioned in the plan. Meetings are held on regular basis for planning and development and administration.
Administration	All the important notices are displayed on the notice board and also circulated through WhatsApp . The college administration is very transparent and the website of the college is updated regularly.
Finance and Accounts	The finance and account department of the college is very efficient and proper care is taken to maintain

	transparency and accuracy in financial dealings. Regular audit is augmented by the competent authority and Charted accountant. The salary of all the employees is disbursed through bank. The EPF of each employ is deposited in EPF account regularly.
Student Admission and Support	Admission process is completely online as per the rules and regulations of higher education and Barkatullah University, Bhopal. Computer generated fee receipts are issued to students.
Examination	External examinations are conducted by Barktullah University and internal examinations are conducted through CCE and regular class tests.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Nill	Nill	Nill	Nill

View File

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nill	Nill	Nill	Nill	Nill	Nill

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
20	20	2	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Financial assistance provided by college to attend Seminars, Conferences ,workshops and FDPs. 2.Study Leave for pursuing higher studies for faculties. 3.Academic leave for faculties for attending academic work. 4.Maternity leave is provided to the female faculties. 4.EPF facilities for all the faculties. 5.Pregnant ladies and lactating mothers are given necessary concessions in their day to day work. 6.Medical Leave facility for faculties. 7.Management funded training programs and FDP for teaching and non teaching employees in campus.	1.Uniform and Raincoat is provided to class IV staff. 2.Free medical checkup camp for non teaching and class IV staff. 3.Disbursements of financial credits / facilities on demand. 4.Accomodation facility for the permanent class IV staff in the campus. 5.EPF facility for all the non teaching employees. 6.Maternity leave is provided for female non teaching and class IV staff.	1.Book Bank Facility available in main library and Departmental library provides free of cost books to needy students for certain period . 2.Free health check up camp. 3.Cash prizes and scholarships for meritorious , all rounder and Financially weaker students by the management . 3.Scholarship facility by government. / 4.Istallment facility for fees submission.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The yearly Audit is conducted by a chartered Accountant appointed by the parent management body. The Auditor provides report for the different conditions of the college on basis of which college can prepare their budget and can be utilized for students' benefits. Cash book is checked with the help of bank statement and vouchers maintained by the institution .Reports of Income and Expenditure statement is submitted to the Chattered Accountant who prepared the financial statement and other reports for the institution. Internal audit is done once in a year where the inter-departmental faculty members' team checks the stocks and conducts physical verification of the different departments.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
View File		

6.4.3 – Total corpus fund generated
19617848.09

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Academic Team
Administrative	No	NIL	Yes	Admin Team

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The College always invites suggestion for improvement from the parents and the stakeholders and the feedback obtained from them are always given due importance. 2. Communication of views which the students were hesitant to share to the teachers about the College and the department through the parents. 3. Interpersonal interaction also took place between the parents and the concerned subject teachers out of which the parents were able to find out about their ward's attendance record and their performance in the recently concluded examination.

6.5.3 – Development programmes for support staff (at least three)

1.The support staff play an important role in ensuring students are learning in a safe and supportive environment. They can faster positive, trusting relationships with students. 2. Training provided them to conduct online meetings using ZOOM App and Google Meet. 3 Training provided for Advance Excel , so that they can do their routine work efficiently.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Organization of National seminars. 2. Roof top Solar Pannel 3. Procurement of Lift.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Nill	Nill	Nill	Nill	Nill
		View File			

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Significance of fundamental Rights	26/07/2019	Nill	50	Nill
Women Safety and self defense demonstration	13/08/2019	Nill	53	Nill

awareness				
Humanitarian Day	20/08/2019	Nill	73	Nill
A symposium for the students on Women Equality Day	26/08/2020	Nill	72	Nill
National Seminar On Gender Euality and Feminist Perspective in Modern Era	09/09/2020	Nill	229	Nill
Positivity and personality development	03/01/2020	Nill	56	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Environmental Consciousness and Sustainability- The College augments alternative energy initiatives in the college premises to accomplish power requirement and water conservation in the college through renewable energy source like solar panel and roof water harvest. The solar roof top installed over the college building has been instrumental in saving large amount of money which was paid as monthly electricity bill by the college. The College has taken special efforts to instill environmental awareness amongst its students. The College also initiated tree plantation not only within the College campus but around the College vicinity too .The College replaced plastic bags with cloth bags used for daily purpose. The students of college participate in different activities of the college for making of paper bags and make it feasible their free distribution to vegetable vendors at in the college vicinity. Saplings are gifted to all the guests, august and experts who visited the college to emblazon environmental conscious The College is instrumental in bringing about major environmental consciousness among students and preserving a green campus initiatives to make the campus eco-friendly . We firmly believe that environmental awareness must lead to eco friendly activities. The students of the college this year had installed clay idol of Lord Ganesha instead of the plaster of paris. The decoration was also devoid of plastic and Lord Ganesh's idol was immersed in artificial water tank. Initiative is taken by the college to establish and maintain different corners where decorative plants are grown bearing colorful flowers to beautify the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	Yes	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	Nill
Scribes for examination	No	Nill

Special skill development for differently abled students	Yes	Nill
Any other similar facility	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nill	Nill	Nill	Nill	Nill	Nill	Nill

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
STUDENT'S HANDBOOK ON CODE OF ETHICS CONDUCT	30/06/2019	Reviewed and Revised Annually
HANDBOOK ON CODE OF CONDUCT FOR DIFFERENT STAKEHOLDERS • Code of conduct for Governing Body • Code of Conduct for the Principal • Code of Conduct for Teachers • Code of Conduct for Support Staff	30/06/2019	Reviewed and Revised Annually
HANDBOOK OF CODE OF CONDUCT / ETHICS FOR RESEARCH PUBLICATION	30/06/2019	Reviewed and Revised Annually

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college strives to maintain a separate dustbin for disposal of garbage along with plantation of medicinal plants and flowering plants to beautify the campus. The College has ensured the electricity saving tube lights and bulbs along with roof top solar panel. This is a tremendous step for the college towards the production of green energy and making the campus self sufficient in power generation and reducing the carbon footprint. The college is surrounded by green belt that keeps the rooms cool without using energy hungry Air Conditioning Devices.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practices-I Continual Improvement in Educational Processes through Quality Management System The objectives 1- To define the precise quality criteria for all activities 2-To ascertain educational procedures in a most systematic manner to ensure quality standards are met. 3-To monitor the procedure for conformance. 4-To identify, analyze and evaluate the causes of non-conformances. 5-To eliminate repetition of the same causes through root cause analysis and preventive actions. The context: The purpose of Quality Management System is to build a capacity in an institution to identify and remove variations in different functional aspects. It can be achieved by creating a well-thought action plan and implementing it in letter and spirit. This can help to pursue the quality that would ultimately lead to satisfaction of the stakeholders. It is a conscious and a continuous process aiming at excellence. With a Quality Management System, an institution evolves internal processes for self-analysis and assessment enabling self-monitoring for quality improvement which leads to develop a quality culture in the institution. The Practice: Students in particular continue to remain the focal point for developing the Quality Management System for the college. The students' satisfaction is a goal to be achieved by offering them focused and value-based quality education. The System works with proper planning which is implemented and is further checked for any variances and non-conformances that are eventually put in place through preventive and corrective actions. It includes all the functional areas of the college like planning, instruction and delivery, office administration, examination, library, extra-curricular activities, purchase, accounts and internal services like mentoring. The System is supported by the documents like the quality manual, procedures manual, flow charts on processes and record tables. Different activities to be undertaken are included in academic calendar while the evidence is generated through the use of formats developed for various processes. The System ensures both internal and external quality evaluation. Three management meetings governing body meetings are conducted. In these meetings nonconformities are identified and vacated which results in continual improvement and better performance in the activities undertaken. The system ensures identification of records, maintenance, traceability and retrieval of the information. The strong student-focus proves beneficial for the students. The feedback loop offers opportunity for continual progress. The system has brought a positive change in the work culture through the training of human resources, establishing a team work culture and bringing favorable change in the attitude of the employees. The implementation of the system has supported the college to align itself with the NAAC vision. Best Practice-II Life work on the organizing lectures on the occasion of Birth Death anniversaries of Great Leaders. The context: One of the outstanding features of the college is that the students of the college are purely girls' students from all the classes of the society. It has also been observed from the profile of the students admitting in various courses of the college that many students who seek admission in our college belong to low economic back ground. Their parents are unable to provide them a sustained financial support. Objectives of the practice 1-To impart knowledge about the contribution of the great personality, their life and work so as to get motivation and inspiration. 2- To inculcate leadership skill amongst the student community by giving them a platform to organize such events. 3-To emblazon value added inputs not covered in the university curriculum so as to promote holistic personality of student community. The Practice - In each month the birth days and the death anniversary of great personalities of India are celebrated with an arm to sustain their distinguished legacy that ventured forth as pioneers to explore uncharted territories and became extraordinary leaders. The student communities under the guidance of in charge staff member draw up the notice, prepare programme schedule, invite the resource persons, anchor the programme and ensure that large number of students get the benefit. Impact of the Practice: 1. Students develop positive approach and the life and works of great

personality help them to shape their personality. 2. Organizing such programmes under able guidance of the staff-in-charge, gives them a platform to develop their leadership skills.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.anandviharcollege.edu.in/Best%20Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The establishment of the Anand Vihar College for women symbolizes the achievement of academic excellence and quality education in safe, secure and serene ambiance. The college is committed to usher in socio - economic transformation by providing inclusive innovative education of global standards to fully meet the expectations of the students. To recruit and retain well qualified motivated faculty members along with maintenance of adequate amenities and all the required facilities in harmony with nature. Enriched library and latest teaching gadgets enshrine to promote effective teaching-learning process to impart holistic value based education so that the students are well groomed in knowledge, skills and values to have the ability to face the challenges of the future challenges. Silent features of institute: # The Institute emblazons quality education to uplift girls students of the society so deserving students are not denied the opportunity of education solely on socio economic constraints. # The Institute provided holistic education to develop skills, knowledge and core values through our well structured schedule of teaching and enthuses students readily acceptable to face the challenges of future world. #The NSS is active in order to imbibe strong Social values in our students. #The institute takes conscious efforts to create awareness about energy conservation and renewable energy usage among students through various awareness programmes. The divine goal of the College includes aims to impart knowledge of the highest standard and achieve excellence. To facilitate holistic development of the younger generation with physical, mental and spiritual well being the college takes special care by organizing seminars, workshops and expert lectures. The students get requisite lessons that keep their minds ignited for seeking knowledge and are motivated to do well in every sphere of their life. One distinctive practice of the College is the daily morning assembly prolongs for 15 minutes before the classes commence. It imbibes recitation of National Anthem, patriotic songs along with motivational quote of the day for effective mechanism of maintaining discipline, nurturing leadership abilities, exposing hidden talents of the students and inculcation of punctuality. Extracurricular activities are conducted in the College which gives a platform to the students to display their talents and potentialities. To accomplish this task different committees are constituted under guidance of Principal so varieties of activities have been formed. The College also consists of various committees that look after the welfare of the students and cater their needs. The Mentoring Programme that has been initiated by the College has also made a positive impact especially on the personal development of the students. The close relationship formed between the mentor and the mentees has helped the students to feel connected to the College as a member of the fraternity and not just as a mere student with a daily class routine. In the process of the mentoring, the mentors are able to learn more not only about their personal interests but also about the challenges that they face both as a student and as a member of the society.

Provide the weblink of the institution
https://www.anandviharcollege.edu.in/distinctive.pdf

8.Future Plans of Actions for Next Academic Year

1. Improvement in ICT enabled infrastructure. 2. Procurement of Anti Plagiarism software and impetus to research. 3. Strengthening the support for students for cultural and sports activities. 4. Improvement in the placement opportunities for students. 5. Continuation of efforts towards eco friendly practices 6. Conduct of External Academic and Administrative Audit. 7 Tie up with more Professional and Institutional bodies. 8 To obtain research-funded projects 9 To increase collaboration with leading industries and provide consultancy 10 Effective involvement of Alumni in various College Activities 11To improve Student Internship Programme.